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Mining Group Gold, Third Edition: How to Cash in on the Collaborative Brain Power of a Team for Innovation and Results

Thomas A. Kayser

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"For years, Xerox benefited mightily from Tom Kayser's rare blend of strategic thinking and practical advice. Now the world can. I highly recommend this book."
—ANNE MULCAHY, Chairman, Xerox Corporation

MINING GROUP GOLD®



How to Cash in on the Collaborative
Brain Power of a Team
for Innovation and Results

THIRD EDITION

THOMAS A. KAYSER

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and all praised Mining Group Gold, Third Edition: How to Cash in on the Collaborative Brain Power of a Team for Innovation and Results:

0 of 0 people found the following review helpful. Top Notch Guide to Effective Meetings! A Must ReadBy lorcat172Mining Group Gold possesses some of the most effective concepts from any book that I have ever read. If all organizations would function using the Mining Group Gold concepts then they would save themselves an enormous amount of time, money and energy. Our organization has been using Mining Group Gold concepts for the last several years and has embraced the "No PDORA, No Meeting" concept. Every meeting has a Purpose, Desired Outcome, clearly stated Roles and an Agenda. Because of this we have more productive, collaborative and effective meetings!!If you have ever had ineffective meetings, I would strongly encourage you to read Mining Group Gold. The book is easy to read and provides a great guide to determine the necessity of the meeting, who should be in attendance and how to facilitate effectively. I would recommend this book to anyone at any level that participates in meetings. It has been extremely beneficial and I have received nothing but the very best feedback from our employees!2 of 2 people found the following review helpful. Mining Group Gold - Third AdditionBy MPWhat an outstanding update to one of the most effective books I have ever read and used in my 35 years in the business world. I found this book about five years ago. I work in a large corporate environment, and for many years I attended meetings that were not very effective and therefore, without much meaning. It was very seldom that we ever had a meeting that did much more than set a date for the next meeting. Since I started using the Mining Group Gold format, we have accomplished so much more, in much less time than I thought was possible. Not only have I made this format part of two very successful divisions I have been blessed to champion, but it has now been rolled out through-out the organization. For anyone who has struggled having an effective meeting at any company level, I strongly recommend Mining Group Gold. It has been extremely effective in helping align our entire company.1 of 1 people found the following review helpful. Good advice, but pretty structured into one specific system.By A. SmithGood book if you are looking for a very structured approach to meetings. Though much of it sounds good in theory I think it would be difficult to implement it in many real world situations. And though there are some things you could use on there own, much of it seems to be part of this system, so if you don't do all of it, the things in the book are not as usefull.

Building and maintaining a strong and effective team If two heads are better than one, how about a team of heads? An effective team can be more innovative than an individual. But how do you get there? Building and managing a strong, productive team is difficult and the Mining Group Gold gives you the proven tools, techniques and processes that you must use and practice al all levels of your organization to build and maintain a strong collaborative team. Based on 30 years of work on teams and organizational development this updated classical guide shows you how to set clear goals and desired outcomes and how to plan efficient and effective meetings. It's also been updated to include the latest research and cutting-edge technology. The Mining Group Gold features: Clear, concise direction for getting the most out of a team's potential Effective, practical tips for productive team meetings Proven ways to foster collaboration and innovation-crucial skills for any company Based on practical advice rather than fluff or theory, the Mining Group Gold is the essential guide to building and maintaining a strong team.

"For years, Xerox benefited mightily from Tom's rare blend of strategic thinking and practical advice.nbsp; Now the world can.nbsp; I highly recommend this book.nbsp; --Anne Mulcahy, former Chairman and CEO, Xerox Corporation"Presented in a straightforward, easy to read style, the material in MGG will yield BIG results for your organization." --Eric L. Steenburgh, past President and COO, Ricoh Corporation; former COO, Kodak Corporation"Mining Group Gold is anbsp;common-sense approach that not only delivers the most productive meetings you've ever had, it willnbsp;improve teamwork and execution from the moment the lessons are put into use." --Ron Cox, CEO, Tailwind Consulting"Tom Kayser is a true innovator whose ideas save time and energy and increase the productivity of every meeting.nbsp; His writing style is concise andnbsp;focused with a spirit of friendliness." --Bruce Heller, Ph.D., author The Prodigal Executive"Mining Group Gold works! Using MGG tools and concepts in my consulting work has been a key factor in helping clients align teams, accomplish desired outcomes, and improve their bottom-line." --Rod Buchen, CEO, The Buchen GroupFrom the AuthorMining Group Gold is an integrated approach for thinking strategically about the facilitation of teams to maximize their collective wisdom in the pursuit of innovative ideas and results. It is a book about facilitation--the manager as a facilitator with the help of all others present as secondary facilitators. Specifically, Mining Group Gold is a set of fundamental--but potent--tools, processes, techniques, and templates that any person, at any organizational level, can readily apply to increase his or her ability to plan and facilitate work sessions that help build a collaborative organization culture.The procedures covered in this book truly are combat-tested and have withstood the challenge of decades of time. The initial framework was developed in 1984 and has undergone many additions, refinements, and developments since then. Tens of thousands of people in multinational corporations, small businesses, school districts, government agencies, non-profit organizations, and colleges and universities have read the previous editions this work and learned how to

become "miners of group gold". I have spent my career as an organization effectiveness professional and facilitator personally using, teaching, and honing what you will be reading about here. About the AuthorAbout the AuthorTom Kayser is the President of Kayser Associates, Inc, a Human-Resources consulting firm. He retired from the Xerox Corporation after 30 years of service creating and pioneering numerous organization effectiveness interventions from the executive v.p. level down to first-level managers. He is an expert in organizational behavior and change, group facilitation, team-building design facilitation, and executive coaching. Besides authoring the books Building Team Power and Mining Group Gold, he coauthored Changing Organizational Behavior. Tom is a speaker and the author of articles that have appeared in The California Management , Michigan Business , Community Banker, LeadershipExcellence, and Leader to Leader.